

How to contact us:

Warrington Council for Voluntary Service
the GATEWAY
89 Sankey Street
Warrington
WA1 1SR

Tel: (01925) 246880

Fax: (01925) 246899

Email: warringtoncvs@thegateway.org.uk

Our office hours are
9.00am - 5.00pm Monday to Friday

However if you would like to call in to talk about our services please do so between the following times:

Monday - Friday 10.00am - 1.00pm
or 2.00pm - 5.00pm

We also offer a number of free services including:

Funderfinder, meetings and networks, training, information and advice about running a group or charity.

Please ring us or see our other leaflets for details.....

Warrington Council for Voluntary Service



Registered charity no. 1110273
Registered Company no. 05404153

List of Practical Services and Charges for Voluntary and Community Groups in Warrington

- * Photocopying
- * Duplicating
- * Spiral binding
- * Lamination
- * Newsletters and tickets
- * Warrington Community Information Directory (WCID)

PHOTOCOPYING

A4 sheet	5p per side
A3 sheet	7p per side
Card	8p per sheet of card
Labels	30p per sheet of labels

for card and labels add in cost of photocopying

Posters

A4 Black on coloured paper	15p each
A3 Black on coloured paper	20p each
A4 full colour posters (5 max)	50p each

Tickets 3p each

DUPLICATING (*A4 sheets, single or double sided, minimum of 50 copies*)

White paper	3p a sheet
Coloured paper	4p a sheet

FOLDING AND STAPLING

2p per booklet

LAMINATION

Up to A4	40p
Up to A3	70p

ENVELOPES

Small 4p	Medium 6p	Large 8p
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SPIRAL BINDING

Thin 15p	Medium 20p	Thick 25p
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INSERTS IN **Contact** (CVS NEWSLETTER)

£30 per A4 or smaller for local voluntary or community groups. 1500 copies needed.

COLOUR PHOTOCOPYING

A4 Sheet	35p per side
A3 Sheet	60p per side

EQUIPMENT HIRE (for up to 2 days)
Now Booked from GATEWAY Reception
Tel: (01925) 246800

OHP screen

Portable OHP

TV/Video with cover and remote

DISPLAY BOARDS

Set 1

3 x small boards and one top piece.
Dark blue / Grey + bag

Set 2

3 x medium boards blue/blue + bag
4 x medium boards blue/blue + bag
1 blue gap filler
3 x top pieces blue/blue
1x curved white table
Various size Perspex leaflet holders + bag

Set 3

3 x medium boards blue/grey bag
3 x medium boards blue/grey bag